

# April Exhibitor Newsletter

Next Newsletter: Week of May 5, 2025

Each month, the primary and secondary booth contacts (if applicable) receive a monthly newsletter with essential information for WEFTEC exhibitors. We encourage you to review and share this information with your colleagues to stay informed.

## IMPORTANT REQUIRED INSURANCE UPDATE

The Water Environment Federation is partnering with Rainprotection to track and verify WEFTEC Exhibitor Certificates of Insurance (COI). All exhibitors are required to submit a valid COI.

In addition, Rainprotection will offer exhibitors the option to purchase a policy for WEFTEC that will meet all requirements listed in our [Rules and Regulations](#). More details will be included in the Exhibitor Service Manual coming May 2025.

## FINAL BOOTH PAYMENTS

### April 30

Final booth payments are due no later than April 30 to retain your WEFTEC 2025 exhibit space. Payments can be made via the [Exhibitor Resource Center \(ERC\)](#).

## BOOTH SHARE APPLICATIONS OPEN

Booth Share applications are now open. Details can be found in the [ERC](#) under Resources.

## UPCOMING DATES

Below are important upcoming dates and deadlines

April 29

- Meeting Room Requests Open
- General Housing Opens

May

- Exhibitor Service Manual Available

June 3

- Exhibitor Registration Opens

## SUSTAINABILITY TIP

### Promote Sustainable Practices

- Use your booth as a platform to educate attendees about your company's sustainability initiatives and encourage them to adopt eco-friendly practices.

- Share event sustainability policies and initiatives, such as waste management, recycling, and energy conservation efforts with your staff that will be onsite.

## HANGING SIGN REMINDER

As a reminder, per our [Rules and Regulations](#), only island booths that are 600 square feet or larger are permitted to have hanging signs.

## CONTACT US

### **WEFTEC Exhibit Operations** (Booth logistics)

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### **WEFTEC Exhibit Sales** (Booth space inquiries)

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